

# **North Cumberland Fire District**

## **Meeting Minutes**

**July 15, 2009**

### **Present:**

**Edward LeBlanc, Chairman**

**John Aharonian**

**Brian Campbell**

**Matthew Gannon**

**Paul Lindquist**

**John Patrick McCoy**

**Michael Spaziani**

### **Absent:**

**Robert Audette**

### **Others Present:**

**David DelVecchio, Chief**

**Fay Dakake, Clerk**

**Martin Klara, Tax Collector**

**Robert J. Murray, Treasurer**

### **Opening:**

**The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:00 p.m. on Wednesday, July 15, 2009 by Chairman LeBlanc.**

### **Election of Board Chairman**

**Motion was made by Mr. Lindquist, seconded by Mr. McCoy, to appoint Ed LeBlanc Chairman of the Board. All in favor. So voted.**

### **A. Approval of the Minutes**

**Chairman LeBlanc noted that the following meeting minutes will be presented at the August 19, 2009 meeting:**

- 1. Tuesday, June 16, 2009 (pre-meeting to annual meeting)**
- 2. Wednesday, June 17, 2009 (annual meeting)**

### **B. Treasurer's Report**

**Treasurer Murray submitted his report (attached) which included:**

- **Month of June income statement versus budget**
- **June YTD income statement versus budget**
- **Balance Sheet**

**Mr. Murray reviewed each report. His comments included:**

#### **June YTD**

**Exceeded revenue by \$76,000.**

**Exceeded expenses by \$140,000. principally due to vacation payouts during the year as well as the pension increase.**

#### **Balance Sheet**

**Comparing June 09 to June 08, cash is down \$300,000. due to \$225,000. truck down payment and a \$75,000. operating loss for last fiscal year. A computer was purchased (\$790.00) utilizing funds from the smoke detector account.**

**Transferred \$111,000. from the Freedom Bank account over to the Citizen's operating account to get us through to mid-August at which point the remaining Dexter Credit Union cash will be transferred to the operating account to get us through September, at which time the revenue will begin to increase.**

**Chief DelVecchio asked if accounts are reimbursed, that the funds be**

placed back in the appropriate line item of the budget. The board agreed.

Motion was made by Mr. Gannon, seconded by Mr. Spaziani, to accept the treasurer's report for June, 2009. All in favor. So voted.

#### **C. Tax Collector's Report**

Tax collector Klara submitted his report (attached) dated July, 2009. He reported all but two properties were cleared at the tax sale. A total of \$26,062.66 was collected. In addition, Attorney Baker presented checks of those people who paid prior to the tax sale, totaling \$22,994. Properties under bankruptcy were not sold. These properties will be carried until sold. Several residents entered into a payment agreement prior to the tax sale.

Motion was made by Mr. Campbell, seconded by Mr. Lindquist, to accept the Tax Collector's Report dated July 2009. All in favor. So voted.

#### **D. Chief's Report/Monthly Expenditures**

Chief DelVecchio submitted his monthly report for June 2009, including expenses dated June 18 – June 30, 2009. He highlighted the following:

- Three working fires in the town in the last month. One in our district.
- Firefighter Grenier participated as a peer reviewer for the Assistance

**to Firefighter Grant Program in Maryland.**

- Town-wide training provided by the Fire Marshal's Office Bomb Squad with all the agencies in town.**
- Arnold Mills Community House celebration attended by on duty personnel with Engine 54**
- Fourth of July parade and road race**
- Response times a little slow this month beyond the national standards to certain areas in the district**
- Town-wide color coding of equipment. Each district now has a separate color code for their equipment. Orange designates NCFD**
- Expenses**

**Cybercom (\$4,300.) Official pagers for some of the new members on the call force. Emergency lights for car 55 (deputy's car). Radios for Engine 5, antenna for laptop/GPS unit in Engine 5**

**Shipman's (\$5,600.) Miscellaneous equipment, new equipment for the new truck such as extinguishers, hand tools, folding ladder. Personal protective gear replacement, including four new helmets. Class A foam for the truck.**

**Items for Truck 5 were budgeted and taken out of last year's budget.**

**Motion was made by Mr. McCoy, seconded by Mr. Aharonian, to accept the Chief's report with expenses for June 2009. All in favor. So voted.**

## **E. Committee Reports:**

**Chairman LeBlanc distributed new committee assignments (attached) for the following year. He asked that if anyone had different interests, to contact him prior to the August meeting.**

### **Financial Management, Budget, Taxes**

**Due to the resignation of Mr. Robert Murray, as chairperson of the Financial Management, Budget Taxes Committee, no report was available.**

### **Apparatus/Buildings/Grounds**

**No comment.**

### **Personnel/Labor Management/ Negotiations**

**No comment.**

### **Labor Management**

**No comment.**

## **F. Old Business**

### **Station Report**

**The application period for station construction stimulus money ended July 10, 2009. Chief DeVecchio did not submit an application due to the caveats attached to the program which the district is not ready for. Anticipating that this grant program will be available again**

next year, Chief DelVecchio asked the Board to put some thought into a long term plan for the station, whether it be renovating or looking for another suitable location.

Chief DelVecchio will meet with the Building Committee and some members of department personnel and update the board each month.

## **G. New Business**

### **Local #2722**

President Brian Bernardo presented two issues to the board.

1. Education incentive and clothing allowance and dates as to when they are to be disbursed as specified in the contract.
2. Delays and discrepancies in the deferred compensation program.

Chairman LeBlanc commented that the board understands that there is an issue with the timely payments into the retirement system that they are contributing to. Resolution is being sought through automation with Nationwide. He encouraged those that have an issue, speak with Mr. Murray directly. If they feel like they have lost money because of any delays, he asked that they document their calculations, and outline their losses had their payments be made in a timelier manner.

Mr. Murray noted that there is an ERISA law as to the timeliness that

the employer needs to have funds deposited into someone's account; it is not on a weekly basis. Usually all employers are allowed to compile the data or the funds for a month's period of time and usually between 12 and 15 days to get it back into whoever you have invested with.

### **Car 55**

Chief DelVecchio reported the Deputy Chief's vehicle received an estimated bill for repair at \$2,400. Before proceeding with the repairs he would ask the board to decide whether to keep spending money on this particular vehicle or look at replacing it. Carr 55 currently has 12?,000 – 13?,000 miles, was in a previous accident and repaired.

Chief DelVecchio has contacted NHQ for an estimate to replace the vehicle. An Expedition is valued at \$31,834. and an Explorer at \$30,331.

It was suggested that other repair estimates be sought.

### **Business Plan 2009/2010**

Chairman LeBlanc distributed to the board, NCFD Board of Trustees contact information and when their terms expire (attached).

Chairman LeBlanc distributed and reviewed proposed Business Plan FY 2009-2010 (attached). He asked the board to review the plan and submit any suggested additional projects they may want the board



**to adopt.**

## **H. Public Comment**

**None.**

## **Executive Session per R.I.G.L. 42-46-5 (1), 42-46-5 (2)**

**Motion was made by Mr. Campbell, seconded by Mr. Spaziani and unanimously carried to enter into Executive Session in accordance with R.I.G.L.42-46-5 (1) and 42-46-5 (2) at 8:05 p.m.**

## **Return to Public Meeting**

## **Adjournment**

**Motion was made by Mr. Spaziani, seconded by Mr. Campbell and unanimously carried to adjourn the public meeting at 8:20 p.m.**

**Minutes submitted by: Fay Dakake, Clerk**

**Approved                      by: Edward                      LeBlanc,                      Chairman**

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